



THE
COLLEGE
OF THE
FLORIDA KEYS

FAFSA Workshop

Reviewing the 2025 - 2026 FAFSA Form

Financial Aid Team

February 2025



THE
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OF THE
FLORIDA KEYS

Financial Aid Staff

Andrea Wade – Director, Financial Aid and Veteran Services

Samira Sam – Assistant Director, Financial Aid

Kimberly Pickren – Coordinator, Financial Aid

Joanne Kertis – Coordinator, Financial Aid and Veteran Services

Phone:
(305) 809-3523

Email:
financialaid@cfk.edu

What is FAFSA?

- ▶ Free Application for Federal Student Aid
- ▶ A student may qualify for:
 - Federal Pell grant
 - Work-study funds
 - Direct Loans
- ▶ Most scholarships require a FAFSA to be on file.

Presentation Introduction

► Goals

- Walk you through the FAFSA form
- Provide step-by-step directions through every section
- Give time between each section to review it
- Q&A

Creating An Account

- ▶ **New Students & Parents: Create FSA Account**
 - It may take up to 24 hours for FSA to verify your account
 - Parents & Contributors who do not have an SSN can create an FSA Account
- ▶ **Returning Students & Parents: Log in to your existing FSA account**
 - If you have ever set up an FSA account, the system will ask you to log in using either security questions or the email address associated with your account

Creating An Account

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FAFSA® Form ▾

Loans and Grants ▾

Loan Repayment ▾

Loan Forgiveness ▾

Log In **Create Account**



studentaid.gov

Learn More About Student Loan Debt Relief

Debt Relief Information

View Frequently Asked
Questions

Considering School

I'm thinking about going to college or a career school.

In School

I'm in the process of earning a degree or certificate.

Parent

I want to help my child pay for college.

In Repayment

I have loans I need to repay.

POPULAR TOPICS

[Apply for Aid Using the FAFSA® Form >](#)

[Learn About Public Service Loan Forgiveness >](#)

[Enroll in an Income-Driven Repayment \(IDR\) Plan >](#)

[View Your Loan Information >](#)

We're here to help you access and

POPULAR TOPICS

Creating An Account

Create an Account



Step 1 of 7

Personal Information

I understand that I'll be required to certify that the information I provide to create an account is true and correct and that I'm the individual I claim to be.

If I'm not the person I claim to be, I understand that I'm not authorized to proceed and that I should exit this form now. If I provide false or misleading information, I understand that I might be subject to a fine, prison time, or both.

Report as stated
on SSN Card (if
applicable)

First Name



Middle Initial



Last Name



Date of Birth

Month

Day

Year



Social Security Number



What if I don't have a Social Security number?

Cancel

Continue

Creating An Account

Section 5: Acceptable Identification Documents

All acceptable documents submitted for verification or proof of identity must be valid (current and unexpired). The name of the individual and address on the utility bill must match the information provided on this form. Only one (1) document is required from Group A or two (2) documents from Group B.

Group A

- U.S. State/Territory Driver's License
- U.S. State or City Identification Card
- Foreign Passport

Group B: Utility Bill ^[1] plus one (1) of the following:

- Municipal identification card
- Community ID
- Consular identification card

¹A utility bill is generally defined as a monthly statement that details an amount owed by an individual(s) of a household for basic services that keep a residence operable. Such as: electricity, water/sewer, gas, trash/ recycling, television, internet, or phone bill.

have an SSN.

Cancel

Continue

[Create Account](#) / [Login](#)



Break

Sections of the FAFSA: Dependent/Independent

Review:
Personal
Information

Section 1:
Personal
Circumstances

Section 2:
Demographics

Section 3:
Financials

Section 4:
Colleges

Section 5 :
Signature

Starting the FAFSA Form

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Log In | Create Account



[Complete the FAFSA® Form](#)

[Learn About the FAFSA® Form](#)

[How To Fill Out the FAFSA Form](#)

[FAFSA Deadlines](#)

[How To Check Your FAFSA Status](#)

[How To Review and Correct Your FAFSA Form](#)

[Learn About the Student Aid Report \(SAR\)](#)

[Learn About the FAFSA Submission Summary](#)

[FAFSA Help Center](#)

Considering School

I'm thinking about going to college or a career school.

In School

I'm in the process of earning a degree or certificate.

Parent

I want to help my child pay for college.

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I have loans I need to repay.

Starting the FAFSA Form

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2025–26 FAFSA® Form Now Available!

The 2025–26 FAFSA® form is now available for all students and contributors. Complete the form to apply for financial aid for college, career school, or graduate school.

Start a 2025–26
FAFSA® Form

Start New Form

Edit a 2025–26 FAFSA® Form or
Accept an Invitation

Edit Existing Forms



Need the 2024–25 FAFSA form?

Start New Form

Edit Existing Forms

Check FAFSA® Deadlines for the State You Live in

Some states and schools use information from the FAFSA® form to determine your eligibility for their grants, scholarships, and loans. Check your state's deadlines here!

Missing a state deadline doesn't impact your eligibility for federal student aid, so fill out your FAFSA form even if your state deadline has passed.

School Year

State of Residence

Find Deadlines

[View All FAFSA Deadlines](#)

Starting the FAFSA Form

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FAFSA® Form ▾

Loans and Grants ▾

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FAFSA® FORM

Welcome
to the FAFSA® Form

Student
should fill out
FAFSA Form
first

I am starting the FAFSA form as a

☐ Student



☐ Parent



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Understanding the FAFSA[®] Form

1 of 4

What is the FAFSA[®] form?

Use the *Free Application for Federal Student Aid* (FAFSA[®]) form to apply for grants, scholarships, work-study funds, and loans for college or graduate school.

You might need the following information or documents as you fill out the FAFSA form:

- Tax returns
- Records of child support received
- Current balances of cash, savings, and checking accounts
- Net worth of investments, businesses, and farms



1. What is the FAFSA form?
2. Contributors to the FAFSA form
3. What To Expect
4. After Submitting the FAFSA form

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Personal Information: Dependent/Independent

Student Identity Information

Review the information below and verify that it's correct before moving forward.

Name

Date of Birth

Social Security Number

Email Address

Mobile Phone Number

To update this information for all U.S. Department of Education communications, go to [Account Settings](#).

Permanent Mailing Address
Include apartment number.

City
KEY WEST

State
FL

Zip Code
33040

Country ?

United States (US)

If information is
incorrect, please
update in account
settings





Continue



Personal Information: Dependent/Independent

FAFSA[®] FORM
2025–26

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Student State of Legal Residence

State

Usually, this is the state where the student lives while not attending school.

Florida (FL)



Date the Student Became a Legal Resident of Florida (FL)

*If the student was born in Florida (FL) and has not moved out of state since, enter their date of birth.
Otherwise, enter the date the student moved to Florida (FL).*

Month

Year



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Personal Circumstance: Dependent/Independent

FAFSA[®] FORM
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Your Personal Circumstances

We'll ask you questions that help us determine your eligibility for federal student aid. This information can affect the types of federal student aid you're eligible to receive.

→ Sometimes we need to collect information from other people after we review your answers. We'll let you know if this is the case.



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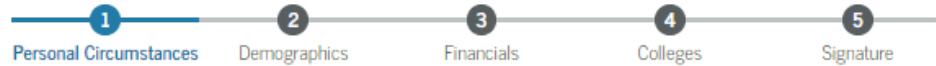
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Student Current Marital Status ⓘ

☐ Single (never married)

☐ Married (not separated)

☐ Remarried

☐ Separated

☐ Divorced

☐ Widowed

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Student College or Career School Plans

When the student begins the 2025–26 school year, what will their college grade level be? ⓘ

☐ First year (freshman)

☐ Second year (sophomore)

☐ Other undergraduate (junior and beyond)

☐ Master's, doctorate, or graduate certificate program (such as M.A., MBA, M.D., J.D., Ph.D., Ed.D., etc.)

When the student begins the 2025–26 school year, will they already have their first bachelor's degree? ⓘ

☐ Yes

☐ No

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Student Personal Circumstances

Select all that apply.

- ☐ The student is currently serving on active duty in the U.S. armed forces for purposes other than training. ①
- ☐ The student is a veteran of the U.S. armed forces. ①
- ☐ The student has children or other people (excluding their spouse) who live with them and receive more than half of their support from the student now and between July 1, 2025, and June 30, 2026. ①
- ☐ At any time since the student turned 13, they were an orphan (no living biological or adoptive parent). ②
- ☐ At any time since the student turned 13, they were a ward of the court. ①
- ☐ At any time since the student turned 13, they were in foster care. ①
- ☐ The student is or was a legally emancipated minor, as determined by a court in their state of residence. ①
- ☐ The student is or was in a legal guardianship with someone other than their parent or stepparent, as determined by a court in their state of residence. ①
- ☐ None of these apply.

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Personal Circumstance: Dependent/Independent

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Student Homelessness

At any time on or after July 1, 2024, was the student unaccompanied and either (1) homeless or (2) self-supporting and at risk of being homeless? ⓘ

☐ Yes

☐ No

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Personal Circumstance: Dependent

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Student Unusual Circumstances

This information will help us evaluate the student's ability to pay for school.

Do unusual circumstances prevent the student from contacting their parents or would contacting their parents pose a risk to the student? ⓘ

A student may be experiencing unusual circumstances if they

- *left home due to an abusive or threatening environment;*
- *are abandoned by or estranged from their parents;*
- *have refugee or asylee status and are separated from their parents, or their parents are displaced in a foreign country;*
- *are a victim of human trafficking;*
- *are incarcerated, or their parents are incarcerated and contact with the parents would pose a risk to the student; or*
- *are otherwise unable to contact or locate their parents.*

If the student's circumstances resulted in not having a safe and stable place to live, they may be considered a homeless youth and should review the answer to the previous question about being unaccompanied and homeless.

☐ Yes

☐ No

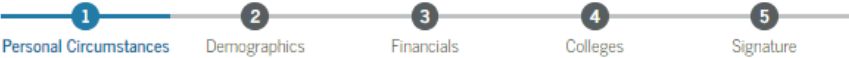
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Personal Circumstance: Independent

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Your Dependency Status



Independent Student

Based on your answers, you're an independent student. This means you don't need to answer financial questions about your parents to complete your FAFSA[®] form.

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The next
few slides
are for
Dependent
students

Your Dependency Status



Dependent Student

Based on your answers, you're a dependent student. This means you must provide parent information on your FAFSA[®] form. This information helps determine how much federal student aid you're eligible to receive.

Direct Unsubsidized Loan Only

Are the student's parents refusing to provide their information on this FAFSA[®] form? ⓘ

This response must be "No" for the student to be considered for Federal Pell Grant eligibility and most other types of federal student aid.

☐ Yes

☒ No

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Personal Circumstance: Dependent

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Tell Us About the Student's Parents

On the FAFSA[®] form, the “parent” is the student's legal (biological or adoptive) parent.

Are the parents married to each other?

☐ Yes

☐ No

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Personal Circumstance: Dependent

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Tell Us About the Student's Parents

On the FAFSA[®] form, the "parent" is the student's legal (biological or adoptive) parent.

Are the parents married to each other?

☐ Yes

☒ No

Do the parents live together?

☒ Yes

☐ No



We'll Need Financial Information for Both Parents

You'll need to invite only one of your parents to your FAFSA[®] form. That parent will invite their spouse or partner, if necessary.

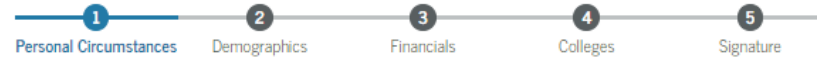
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Invite Parent to This FAFSA[®] Form



You Need To Invite Your Parent Now

Invite only one of your parents to your FAFSA[®] form. We'll ask that parent to invite their spouse or partner, if necessary. This doesn't make them financially responsible for your education.

Enter information about your parent(s) identified on the prior page, and we'll send an email on your behalf.

If they already have a StudentAid.gov account username and password (FSA ID), the information entered here must exactly match that account.

IMPORTANT: If your contributor doesn't have a Social Security number, you may encounter an issue that impacts your ability to add them to your form. If you receive this error, review the [guidance and recommended workaround](#) and try again.

Use the email address that is most likely to reach your contributor. Unlike the other information provided, the email address doesn't need to match the email associated with their StudentAid.gov account.



Parent


First Name ⓘ

Last Name ⓘ

Personal Circumstance: Dependent

FSA accounts
should be
created before
sending the
invite

account.

 Parent

First Name ①

Last Name ①

Date of Birth ②

Month

Day

Year

Social Security Number (SSN) ②

☐ My parent doesn't have an SSN. Checking this box when your parent does have an SSN may delay processing of your FAFSA form.

Email Address ②

Confirm Email Address ②

Send Invite

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The Form may
require inviting
a second parent

If the parent
has an SSN, it
must be
provided

Dependent/Independent

Provide Consent and Approval or You Won't Be Eligible for Federal Student Aid ^①

Summary

Your consent and approval are needed to retrieve and disclose federal tax information. With your consent and approval, we can obtain tax return information automatically from the IRS to help you complete the FAFSA[®] form. If you don't provide consent and approval, you will not be eligible for federal student aid, including grants and loans. You must provide consent and approval even if you didn't file a U.S. federal tax return or any tax return.

- Get your 2023 tax return information for the 2025–26 FAFSA form.
- Federal tax information is used to determine your eligibility for federal student aid.
- Tax return information is required to complete the FAFSA form.

By accepting below, I consent to the disclosure of information about me, as described below, and further affirmatively approve of the receipt and use of my federal tax information and to the U.S. Department of Education (ED)'s redisclosure of my federal tax information, as described below. By accepting below, I consent to and affirmatively approve of, as applicable, the following:

1. ED may disclose my Social Security number/Individual Taxpayer Identification Number, last name, date of birth, unique identifier, the tax year for which federal tax information is required, and the date and timestamp of my approval for the use of my federal tax information in determining eligibility by ED for which approval is provided to the U.S. Department of the Treasury, Internal Revenue Service (IRS). I understand that in response to such a request from ED, the IRS shall then disclose my federal tax information to "authorized persons" (i.e., specifically designated officers and employees of ED and its contractors [as defined in 26 U.S.C. § 6103(l)(13)(E)]) for the purpose of determining eligibility for and the amount of federal student aid under a program authorized under subpart 1 of part A, part C, or part D of *Title IV of the Higher Education Act of 1965*, as amended, for myself or an applicant for federal student aid who has requested that I share my federal tax information on their *Free Application for Federal Student Aid* (FAFSA[®]) form.
2. Authorized persons at ED and its contractors (as defined in 26 U.S.C. § 6103(l)(13)(E)) may use my federal tax information for the purpose of determining the eligibility for and amount of federal student aid under a program authorized under subpart 1 of part A, part C, or part D of *Title IV of the Higher Education Act of 1965*, as amended, for myself or a FAFSA applicant who has requested that I share my federal tax information on the FAFSA form.

3. ED may redisclose my federal tax information received from the IRS pursuant to 26 U.S.C. §



Dependent/Independent



We're securely importing your information.



Success! We've confirmed your information with the IRS.
Select "Continue" to proceed. You will still have to answer some questions in the Financials section.

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Personal Circumstance: Dependent/Independent



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Personal Demographics: Dependent/Independent

FAFSA[®] FORM
2025–26

Student Demographics

We'll ask questions about your background and the education levels of your parent(s). Some of these questions will help determine how much federal student aid you may be eligible to receive for school.



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Personal Demographics: Dependent/Independent

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Student Demographic Information

Questions Used for Research Purposes Only and Do Not Affect Federal Student Aid Eligibility

Your answers will not

- affect the student's eligibility for federal student aid,
- be used in any aid calculations, or
- be shared with the schools to which the student applies.

What is the student's sex? ⓘ

☐ Male

☐ Female

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Student Race and Ethnicity ¹

Questions Used for Research Purposes Only and Do Not Affect Federal Student Aid Eligibility

Your answers will not

- affect the student's eligibility for federal student aid,
- be used in any calculations, or
- be shared with the schools to which the student applies.

Is the student of Hispanic, Latino, or Spanish origin?

Select all that apply.

☐ No, not of Hispanic, Latino, or Spanish origin

☐ Yes, Mexican, Mexican American, or Chicano

☐ Yes, Puerto Rican

☐ Yes, Cuban

☐ Yes, another Hispanic, Latino, or Spanish origin

☐ Prefer not to answer


Hi, I'm Aidan®, the financial aid virtual assistant. How can I help you today?

Help with the FAFSA® form

Login (FSA ID) issues

I want my loan and grant info

I have a different question



What is the student's race?

Select all that apply.

☐ White

☐ Black or African American

☐ Asian



☐ American Indian or Alaska Native

☐ Native Hawaiian or Other Pacific Islander

☐ Prefer not to answer

Personal Demographics: Dependent/Independent

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Student Citizenship Status ^①

☐ U.S. citizen or national

☐ Eligible noncitizen

☐ Neither U.S. citizen nor eligible noncitizen

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Personal Demographics: Dependent/Independent

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Parent Education Status

Did either of the student's parents attend college or complete college? ⓘ

- ☐ Neither parent attended college
- ☐ One or both parents attended college, but neither parent completed college
- ☐ One or both parents completed college
- ☐ Don't know

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Parent Killed in Line of Duty

Was the student's parent or guardian killed in the line of duty while either (1) serving on active duty as a member of the U.S. armed forces on or after the events of 9/11, or (2) performing official duties as a public safety officer? ⓘ

Public safety officers include law enforcement officers, firefighters, and emergency service workers.

☐ Yes

☐ No

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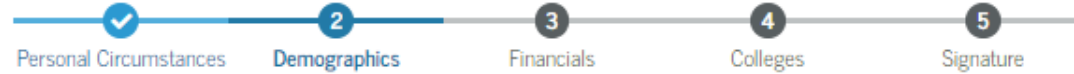
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Personal Demographics: Dependent/Independent

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Student High School Completion Status

What will the student's high school completion status be at the beginning of the 2025–26 school year? ⓘ

☐ High school diploma

☐ State-recognized high school equivalent
(e.g., GED certificate)

☐ Homeschooled

☐ None of the above

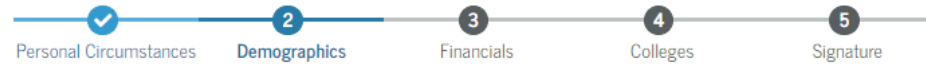
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Personal Demographics: Dependent/Independent

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Student High School Information

From what high school did or will the student graduate? ⓘ

State

City

High School Name – optional



Your High School here

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Financials: Dependent/Independent

FAFSA[®] FORM
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Your Finances

The FAFSA[®] form helps determine your ability to pay for school. We ask about your financial information in this section.

What if you have special financial circumstances?



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Financials: Dependent/Independent



Federal Benefits Received

Responses Don't Affect Federal Student Aid Eligibility

Your answers to these questions will not affect the student's eligibility for federal student aid or these federal benefits.

At any time during 2023 or 2024, did the student or anyone in their family receive benefits from any of the following federal programs? ⓘ

Select all that apply.

- ☐ Earned Income Credit (EIC) ⓘ
- ☐ Federal Housing Assistance ⓘ
- ☐ Free or Reduced Price School Lunch ⓘ
- ☐ Medicaid ⓘ
- ☐ Refundable Credit for Coverage Under a Qualified Health Plan (QHP) ⓘ
- ☐ Supplemental Nutrition Assistance Program (SNAP) ⓘ
- ☐ Supplemental Security Income (SSI) ⓘ
- ☐ Temporary Assistance for Needy Families (TANF) ⓘ
- ☐ Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) ⓘ
- ☐ None of these apply.

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Financials: Dependent/Independent

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Family Size

Is the student's family size different from the number of individuals claimed on their 2023 tax return? ⓘ

Family size includes the student (and their spouse) and other people, if they now live with the student and the student will provide more than half of their support between July 1, 2025, and June 30, 2026. This includes dependent children who meet these criteria, even if they live apart because of college enrollment.

☐ Yes

☐ No

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Number in College

How many people in the student's family, including the student, will be in college between July 1, 2025, and June 30, 2026?



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Student 2023 Tax Return Information

Refer to the student's 2023 tax return to answer the following questions.
If the answer is zero or the question does not apply, enter 0.

Did the student receive the Earned Income Credit (EIC)? ⓘ

☐ Yes

☐ No

☐ Don't know

Amount of College Grants, Scholarships, or AmeriCorps Benefits Reported as Income to the IRS

The student paid taxes on these grants, scholarships, or benefits. These usually apply to those completing their FAFSA[®] form again, not to first-time applicants. If married, include the amount the student's spouse received.

\$.00 ⓘ

Foreign Earned Income Exclusion

\$.00 ⓘ

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Financials: Dependent/Independent



Break

Colleges: Dependent/Independent

FAFSA[®] FORM

Select Colleges

Search for and select colleges and career schools you're considering so they automatically receive an electronic copy of the FAFSA[®] form.



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Federal Student Aid

AN OFFICE OF THE U.S. DEPARTMENT OF EDUCATION



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Colleges: Dependent/Independent

FAFSA[®] FORM
2025-26

Save | FAFSA Menu



Where should we send the FAFSA[®] information?

Search and select colleges and career schools.

If you can't find your school when searching by school name or state, try searching by School Code.

You must add at least one college or career school to the FAFSA[®] form. You can add up to 20 schools. Make sure to list all the schools you're considering, even if you're not certain you'll apply to all of them. You can add or delete schools on your FAFSA form later. [Find tips for searching for colleges or career schools.](#)

0 out of 20 schools selected View Selected Schools

Search by State Enter School Code



State

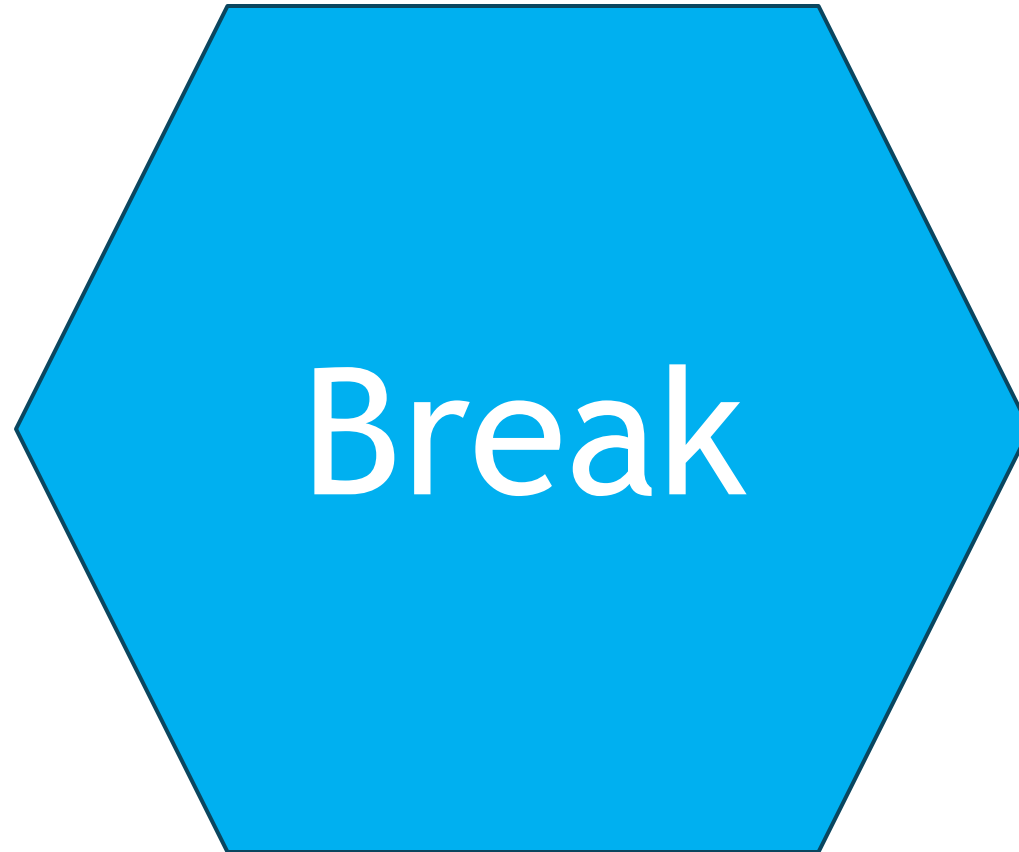
Search

Previous

Continue

CFK's School
Code 001485

Colleges: Dependent/Independent



Signature: Dependent/Independent

Scroll to review
your information
from each
section

FAFSA[®] FORM
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Continue To Sign Your Form

Here's a summary of the information you provided on the FAFSA[®] form. Continue once you're ready to submit.



Scroll To Continue

After reviewing your answers, scroll to the bottom of the page to continue. You must continue past this page to sign and submit your section of the FAFSA form.

Student Sections

Collapse All ^



Introduction

Personal Identifiers



First Name →

Middle Name →

Last Name →

Suffix →

Date of Birth →

Social Security Number →

Individual Taxpayer Identification Number (ITIN) →

Mobile Phone Number →

Email →

Permanent Mailing Address →

Previous

Continue

Signature: Dependent/Independent

FAFSA[®] FORM
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Sign and Submit the FAFSA[®] Form ⓘ

Summary

This page confirms that you understand the terms and conditions of the FAFSA[®] form and filled out the form accurately to the best of your ability.

The FAFSA form is a legal document you will electronically sign with your account username and password (FSA ID). Because your FSA ID is associated with your personal information, do not share it with anyone.

By signing this application electronically using your FSA ID, YOU, THE STUDENT, certify that you

- will use federal and/or state student aid only to pay the cost of attending an institution of higher education,
- are not in default on a federal student loan or have made satisfactory arrangements to repay it,
- do not owe money back on a federal student grant or have made satisfactory arrangements to repay it,
- will notify your school if you default on a federal student loan, and
- will not receive a Federal Pell Grant from more than one school for the same period of time.

By signing this application electronically using your account username and password, you certify that all of the information you provided is true and complete to the best of your knowledge and you agree, if asked, to provide

- information that will verify the accuracy of your completed form, and
- U.S. or foreign income tax forms that you filed or are required to file.

Sign and Submit Your FAFSA[®] Form

☐ I, **Name** agree to the terms outlined above.

Previous

Sign and Submit

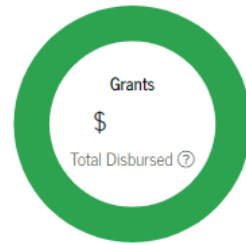


Dashboard
My Activity
My Aid
My Documents
My Enrollment
Settings
Log Out

Dashboard

My Aid

View Details



● \$
Pell Grant ?

Status Tracker



FAFSA® Form Started

Started on

The student should complete most of the form themselves, including their personal and financial information. You must fill out the section assigned to you. Once all required sections are complete, everyone must sign and submit.

2

FAFSA® Form Submitted

The student's application was received and is being processed now. It may take one to three days to finalize the form and make it available to the student's schools.

FAFSA form received.

3

FAFSA® Form Processed

Quick Links

FAFSA® Form

Master Promissory Note (MPN)

Exit Counseling

Loan Simulator

Information About FAFSA Submission Summary

FAFSA Corrections

My Info

My Aid

My Activity

My Documents

Settings

FAFSA takes 1
to 3 days to
be processed
by FSA

Parent Section: For Dependent Students

Parents can access invitations through a link in their email or by logging in to their account

Review:
Personal
Information

Section 1:
Demographics

Section 2:
Financials




Section 3:
Signature

You're Almost There!

The parent section is complete!

Requirements for FAFSA® Submission

This FAFSA® form is not complete until all required contributors fill in their sections of the form and sign it. Once completed, the FAFSA form will be submitted for processing.

Contributor(s)	Role	Date Added	Status
 	Parent		<input checked="" type="checkbox"/> Section Complete
 	Parent Spouse or Partner		<input checked="" type="checkbox"/> Invite Sent



External links to simplify the FAFSA process

1. To fill out the FAFSA Form please visit: <https://studentaid.gov/>
2. To access the **Filling Out the FAFSA® Form** outline please visit: <https://studentaid.gov/apply-for-aid/fafsa/filling-out>



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FLORIDA KEYS

Questions and Answers

Financial Aid Staff

Andrea Wade – Executive Director, Financial Aid

Samira Sam – Assistant Director, Financial Aid

Kimberly Pickren– Coordinator, Financial Aid

Joanne Kertis– Coordinator, Financial Aid and Veteran Services

Phone:
(305) 809-3523

Email:
financialaid@cfk.edu